



Tiburcio Vasquez Health Center, Inc.

33255 Ninth Street, Union City, California 94587

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TIBURCIO VASQUEZ HEALTH CENTER Department of School Based School Linked Health Services

School Based Mental Health Services Coordinator Job Announcement

POSITION: School Based Mental Health Services Coordinator
REPORTS TO: Director of School Based/School Linked Health Services
DEPARTMENT: School Based/School Linked Health Services
TIME/STATUS: Full Time (permanent)

About TVHC and SBSL

Tiburcio Vasquez Health Center (TVHC, Inc.) is a premier provider of community-based healthcare in So. Alameda County. Our School Based/School Linked (SBSL) program brings the full myriad of support services to the school based population, connecting students to clinical, medical, mental health, and integrated support services and programs.

EPSDT Program

The Early Periodic Screening Detection and Treatment (EPSDT) program provides comprehensive school based mental health services to adolescents and their family members.

Mental Health Services Coordinator

The School Based Mental Health Services Coordinator assists in program coordination and reporting so as to ensure grant requirements are met. This position works closely with and reports to the Director of School Based/School Linked Health Services, managing program contracts, billing/budgets, program planning/development, and maintenance of relationship with funding sources.

Job Duties

Coordinates data and information in monitoring program caseloads, billing and other indicators assessing productivity of Mental Health staff. Serves as liaison between the SBSL Program and other mental health programs, inter and intra-agency. Participates in and attends program related meetings and trainings. Provides direct supervision to program and support staff (as directed). Works with Management staff to plan for strategic growth, outreach, and targeting of new programs. Maintains up to date program reports; assists in quality assurance and improvement efforts. Monitors the needs of the program and facilitates for training as needed. Maintains a network of service providers and resources in So. Alameda County; maintains strong collaborative relationships with school districts, individual schools, school officials, program directors, School Based Health Centers, and other individuals and community agencies as directed. Other duties as assigned.

Requirements

Master's Degree social work, psychology, counseling or related field required. Two years progressive experience in a bilingual/bicultural work environment. Minimum 2 years experience in administration and supervision of professional level staff, with evidence of progress in successfully assuming increased management and planning responsibilities. Experience with implementing start-up projects successfully. Applicants must have experience with and exhibit a desire to work with an ethnically diverse adolescent population and their families, demonstrating sensitivity/understanding of special youth issues. Excellent interpersonal communication and writing skills a must. Must provide own transportation, valid CA driver's license and proof of insurance and be willing to accept travel assignments (less than 10%).

Preferred

Licensed degree in social work, psychology, counseling or related field or equivalent experience preferred. Experience working in school or health care setting.

Compensation

Excellent pay commensurate with experience, plus great company-paid medical, dental, vision, Life + AD&D, LTD, and Pension.

To Apply

Positions are open until filled. Resume to: TVHC-HR, 33255 Ninth Street, Union City, CA 94587, Fax: (510) 471-9051; or E-mail: jobs@tvhc.org
On-line applications available at: <http://www.tvhc.org/pdfs/APPLICATION.pdf>

TVHC, Inc. is an ADA/EEO/AA employer and encourages diversity in recruitment.