



School-Based Health Care Project Director

Are you ready to take your experience with school-based health care to the next level? The California School-Based Health Alliance (CSHA) is seeking a Project Director for our statewide work providing assistance and training to school-based health centers (SBHCs) to enhance their sustainability and improve the scope and quality of their services.

CSHA is the leading voice in California for the movement to put health care where kids are—in school. We are advancing school-based health by:

1. Advocating for public policies that enable SBHCs to become a sustainable part of the health care and education systems.
2. Expanding and improving programs and practices among SBHCs and other school health service models.
3. Raising support and awareness of SBHCs through strategic communications.

You can learn more on our website: www.schoolhealthcenters.org.

JOB DESCRIPTION

As a Project Director, you will have the opportunity to work with the Executive Director and the leadership team to shape the direction and strategy for our technical assistance to school-based health centers throughout the state. This is a full-time position based in Oakland, but we would also consider an 80% FTE under the right circumstances.

Guide Statewide Strategy and Operations

We value creativity and initiative and strive to maintain an open and inclusive work environment. In this position, you will work closely with other members of the senior staff to help guide our work while identifying promising new opportunities for us to expand.

The Project Director will advance strategy and operations by:

- Staying abreast of trends in school-based health care, maintaining relationships with partner organizations, and gathering information from school-based health centers.
- Working with senior staff and funders to generate resources to open up new opportunities for school-based health care in California.
- Developing grant deliverables and coordinating work to achieve these deliverables.
- Attending board meetings and partnering with board members as needed.

Content Expertise and Technical Assistance

Our local partners look to us for expertise and support. As such, you will have the opportunity to work directly with schools and medical providers to assist them in starting school-based health centers, strengthening infrastructure, improving quality of care, and piloting innovative approaches to school-based health care. The Project Director will also lift up promising models and practices from the field and share them by developing tools, website content, manuals, webinars, and presentations to help other SBHCs and school health programs.

School-Based Health Care Project Director *(position description continued)*

There is lots of room for learning in this position, however our ideal candidate will be prepared to help our local partners with the following:

- Starting an SBHC including funding, licensing, scope of work, etc.
- Improving clinic operations including quality improvement, care coordination, and third-party reimbursement.
- Implementing school health programs such as school-based asthma management, school nursing, immunization, or dental care.
- Developing school-community partnerships, including needs assessments, memoranda of understanding, and information sharing.

Outreach and Communications

We are excited about our work and want you to be an ambassador for school-based health in the state. In this role, you will work with our dynamic communications team to share your experience and carry our vision out to the field through activities such as:

- Presenting at conferences and meetings
- Representing CSHA and school-based health centers in workgroups and coalitions.
- Planning, promoting, and presenting at CSHA's popular and well-attended annual conferences.
- Managing web content and e-communications about program development and technical assistance (e.g., disseminating new resources, funding opportunities, and educational events).

DESIRED QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- Minimum three years' experience running or working in an SBHC or school health/nursing program.
- Strong knowledge of operational and administrative issues related to SBHCs, school nursing and/or community health centers.
- Strong verbal communication skills and experience designing and conducting educational presentations.
- Strong writing skills and experience developing educational materials.
- Preferred knowledge of clinical issues related to child/adolescent health care.
- Experience with program planning and management.
- Excellent communication skills and rapport with clients, trainees, peers, etc.
- Excellent administrative and organizational skills.
- Ability to travel regularly within California, including overnight, to work occasional weekend or evening hours, and take an average of one out-of-state trip each year.

EDUCATION

A Master's Degree in Public Health, Nursing, or a related field is required.

Salary is dependent on experience. We offer a competitive benefit package.

Interested candidates are invited to submit a resume and cover letter to jobs@schoolhealthcenters.org. Please use subject line: Project Director 2014. We will begin reviewing applications on August 15, and the position will be open until filled.