



Project Director

The California School-Based Health Alliance (CSHA) is seeking a Project Director to help lead our statewide efforts to support and improve school-based health care. The Project Director will work with the Director of Programs and other staff to manage learning collaboratives with cohorts of school-based health centers (SBHCs), provide technical assistance and trainings as needed, and respond to trends in the school-based health field. We are especially interested in hiring someone with school-based behavioral health experience to support the expansion of our work in this area.

ABOUT CSHA

CSHA is the leading voice in California for the movement to put health care where kids are—in school. We are committed to school-based health as a strategy for increasing health access, health equity and reducing educational disparities. We are also committed to developing school-based health practices that go beyond traditional medical care and incorporate public health approaches to address the social determinants of health. We advance school-based health by:

1. Advocating for public policies that support SBHCs, youth health and well-being.
2. Providing training and technical assistance to help expand and improve school-based health care.
3. Hosting an annual conference that brings together SBHC champions and learners from across the state.
4. Raising support and awareness of SBHCs through communications and information-sharing.
5. Cultivating new and existing partnerships and coalitions to spread best practices and improve school-based health care.

We have 10 staff members in our downtown Oakland office. We work closely with regional partners across California and with our national organization in Washington, D.C. We have an inclusive and open work environment dedicated to continual learning and improvement, and we are continually evolving our work and our staff roles to meet the needs of the field.

Please review our website to learn more about our work: www.schoolhealthcenters.org.

JOB DESCRIPTION

The Project Director will be responsible for supporting CSHA's work on two to four key projects that might include: behavioral health, trauma, substance use/abuse, healthy relationships, oral health and/or quality improvement. The incumbent should expect to work on different issues or projects over time and can play a role in shaping those projects. Specific responsibilities will include the following:

Project Management:

- Plan and/or provide training and technical assistance for various audiences including SBHC providers and staff, school staff and leaders, youth and/or school mental health providers.
- Manage meeting preparation and logistics.
- Adhere to grant reporting guidelines and prepare progress reports.
- Monitor project budgets, expenditures, and subcontractor implementation plans.
- Monitor program evaluation in collaboration with external evaluators.

- Create written tools, case studies, and other resources relevant to the focus areas.
- Share learning, challenges, and best practices from projects with statewide school-based health field through newsletters, webinars, meetings and other channels.
- Maintain communicative and responsive relationships with funders and grant officers for specific projects.

Overall Program Support:

- Represent CSHA in meetings with other organizations working in child and adolescent health, education, youth development, and/or social justice.
- Assist with conceptualization, planning, fundraising and launch of new programs. Support the identification of new funding opportunities to sustain CSHA's programs.
- Provide individual technical assistance to school health stakeholders.
- Consult with partners on matters within the Project Director's scope of expertise.
- Respond to new trends in the school-based health field and identify opportunities to share new information with CSHA staff, stakeholders, and the rest of the field.
- Work with CSHA's communications team to conduct outreach, education and advocacy.
- Participate in the planning and implementation of CSHA's annual conference.
- Work with CSHA's policy team to advance school health policy at the local, state, and federal levels.

Internal Operations:

- Mentor a Youth Board member in Project Director's area of expertise.
- Help CSHA maintain an accurate database of SBHCs in the state.
- Report to Director of Programs on a regular basis through scheduled supervision meetings and actively participate in staff meetings and ongoing teambuilding activities.
- Contribute to the ongoing maintenance of an accurate, user-friendly website.
- Contribute to social media posting as appropriate to role.
- Other duties as assigned by supervisor.

QUALIFICATIONS

- A minimum of four years of experience in the school-based health care field (i.e., working in a school-based health center).
- Master's degree in social work, public health or related field preferred; equivalent job experience will be considered.
- Familiarity with youth-centered health and behavioral health practices (e.g., trauma-informed approaches and restorative justice), youth empowerment, and leadership development models.
- Excellent written, interpersonal, and verbal communication skills.
- Excellent analytical and organizational skills.
- Proven ability to manage multi-stage projects involving multiple staff and partner agencies. Experience managing subcontractors strongly preferred.
- Experience working with multiple cross-sector partners, including school-districts, city and county government, community health centers, mental health agencies, and other community organizations.
- Experience providing trainings and developing curricula or other educational materials.
- Knowledge of the financing of school health and mental health services strongly valued.
- Ability to travel, including overnights, and to work evening or weekend hours as needed.
- **Special consideration given to those with mental health training/experience and for those**

with a clinical license (LCSW, MFT, Clinical Psychologist).

Salary range is \$75-80k dependent on experience, \$80-90k for a licensed clinician. This is a full-time exempt position based in Oakland. We offer a competitive benefit package.

Interested candidates are invited to submit a resume, cover letter, and writing sample to jobs@schoolhealthcenters.org. Please use subject line: Project Director August 2019. We will begin reviewing applications on a rolling basis, and the position will be open until filled.

California School-Based Health Alliance is an equal opportunity employer that actively pursues and hires a diverse workforce. All qualified applicants will receive consideration for employment without regard to age, ancestry, color, disability (mental or physical), gender identity or expression, genetic information, marital status, medical condition, military veteran status, national origin, political affiliation, pregnancy, race, religion or creed, sex, sexual orientation, or any other factor that is not related to the job.